



## POLICY FOR ADDING PROJECTS

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CANFRO undertakes its charitable activities in Oaxaca by developing very specific project proposals and implementing them with assistance from Oaxaca-based NGO partner agents acting as CANFRO agents. CANFRO maintains direction and control of its projects at all times in accordance with the Canada Revenue Agency regulations. Canadians who donate to these projects receive receipts for income tax purposes.

CANFRO's current projects and our NGO partners are all described on our website: [www.canfro.ca](http://www.canfro.ca).

From time to time, CANFRO may wish to develop new projects. In doing so, it will seek to expand agreements with existing NGO partners or develop new relationships with other Oaxaca-based NGOs.

CANFRO will follow the following guidelines as it considers forming a new relationship:

The NGO being considered must:

- Be formally registered as a non-profit registered charity operating in the state of Oaxaca, with a minimum five-year history of operation there;
- Comply with all requirements set out by the Mexican Ministry of the Treasury and Public Expenses (“Hacienda”);
- Work with CANFRO to develop one or more projects that fall within CANFRO's approved objects, which are:
  - *to relieve poverty among needy people of Oaxaca by providing basic amenities including housing, food, clothing and other basic supplies;*
  - *to promote health among needy people of Oaxaca by providing medical care;*
  - *to advance education for young people in Oaxaca by providing tutoring programs, school fees, uniforms, educational aids and accommodations for attendance at public educational institutions, and*
  - *to undertake activities ancillary and incidental to the above noted charitable purposes.*

- Accept that all CANFRO activities must be approved by the Canada Revenue Agency (CRA), which has oversight for all registered Canadian charities;
- Accept that receiving CRA approval can take a significant period of time, and that CANFRO cannot issue receipts for tax purposes until such approval is officially granted;
- Agree to enter into a five-year agency agreement with CANFRO that clearly defines the project, acknowledges that it is under CANFRO's ongoing direction and control, and sets out separate banking, reporting and other mutual responsibilities between the NGO and CANFRO (examples of agency agreements available upon request);
- Maintain a functioning website and work with CANFRO to promote CANFRO's activities on the website and in other ways deemed appropriate.