

CANFRO

Minutes of Board Meeting September 13th, 2012

Present: Board members: Virginia Bartley, Penelope Hopkins, John Rollins, Patricia Simmons, Alvin Starkman, Lynda Wilde

Present by Skype: Board member: Duane Webster
Guest: Sandy Thomson

Regrets: None

1. Approval of Agenda

Motion by John (Pat) to approve the agenda as circulated.

Motion carried

2. Approval of Minutes

Motion by John (Pat) to approve the minutes of the Board meeting on June 4th, 2012 as circulated.

Motion carried

3. Business Arising from the Minutes

(a) Website

Lynda brought Board members up to date on design and implementation issues for the website. Kim will be the “go-to” person as ongoing manager of the site. Denise will be acknowledged on the site for her work in designing the CANFRO logo.

Action Item: Penny and Kim are to make sure that the website acknowledges work done for CANFRO by these non-Board members.

Sandy and Penny both suggested that the website could contain a brief bio for each Board member. Each Board member can decide what s/he wants to include in that bio, which need be no longer than a few lines (30 – 50 words).

Action Item: Each Board member should prepare and submit a bio for publication on the website.

(b) Application for Charitable Status

Penny noted that the application process was in motion and said she hoped to hear further from CRA and report to us again in the very near future.

(c) Policies and Procedures Manual

No report made or update given after AGM discussion.

(d) Fundraising

No report made or update given after AGM discussion.

4. Treasurer's Report

No report made or update given after AGM discussion.

5. New Business

None after AGM discussion.

6. Next Meeting

The next Board meeting is scheduled for 4:00 PM Monday, February 11th, 2013 at Penny's apartment in Oaxaca.

7. Adjournment

Motion by John (Pat) that the meeting be adjourned.

Motion carried